

COVID-19 saliva observed collection guidance and training

Procedure:

- Gather supplies including Collection kit, appropriate PPE, QR code and stat pen.
- Confirm that the patient did not eat, drink, smoke or chew gum for 30 minutes before collecting the sample as this can interfere with the testing.
- Confirm patient identification and have them begin processing their electronic order via the supplied QR code on their mobile device.
- When the patient has completed registering they will be prompted to input the bar code number on the collection kit (12 digit number beginning with FR). Read the number for the patient.
- Verify the patient has inputted the correct number by having the patient read back the number they have entered
- Without removing the tube from the package write the patients Name and Date of Birth in US format (month/day/year) and hand the patient the kit. Use the supplied indelible marker to prevent details from being smudged.
- Instruct the patient to fill the tube with drool to the black wavy line WITHOUT OVERFILLING
- The patient should then hold the device themselves and drool into the collection funnel.
- When complete take the device back from the patient and carefully remove the funnel as to not spill or contaminate any of the collected saliva. Dispose of the funnel as biohazardous waste.
- Place the fluid cap onto the collection tube.
- FIRMLY screw the cap down to release the blue solution – this will stabilize the DNA in the saliva.
- Ensure the cap and tube is completely sealed. Once closed, do not reopen.
- Shake the tube for at least 5 seconds to thoroughly mix the stabilizing solution with the saliva.
- Place the entire collection device into the silver transport sleeve with the absorbent pad and seal tightly.
- Maintain the pouch and device at room temperature until transported to Acupath Laboratories for testing.

References:

Saliva collection video: <https://www.youtube.com/watch?v=dk9EZAdAW3I>

Instructions for use: <https://spectrumsolution.com/wp-content/uploads/2020/11/SDNA-1000-IFU-Insert-Webv5.0.pdf>

CDC COVID-19 Frequently asked questions: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

CDC PPE guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html>

Knowledge review:

- 1) It is perfectly acceptable for the patient/individual to take one last drink of coffee before collecting their saliva specimen. TRUE or FALSE
- 2) First name, last name and DOB need to be written on the collection device. TRUE or FALSE
- 3) Collected saliva should be frozen as soon as possible. TRUE or FALSE
- 4) Samples should be shaken for at least 5 seconds to properly mix them. TRUE or FALSE
- 5) The tube can be reopened and more saliva added. TRUE or FALSE

I hereby acknowledge that I have reviewed the information above in its entirety. I agree to abide by the principles that were explained in this training. I understand that if I have any questions about the training, materials presented or information not addressed in the training, or if I encounter any problems, it is my responsibility to seek clarification from the laboratory.

Printed Name _____

Signature _____

Trainer Printed Name _____

Trainer Signature _____

Date _____